

**Students**

BP 5124

**COMMUNICATION WITH PARENTS/GUARDIANS**

Because parents/guardians have a right to be informed about their child's academic achievement and may use this information to support student learning, the Governing Board encourages frequent communication to parents/guardians about student progress. The principal and teacher may communicate by means of conferences, class newsletters, mail, telephone, and/or school visits by parents/guardians.

*(cf. 1250 - Visitors/Outsiders)*  
*(cf. 6020 - Parent Involvement)*

As part of this communication, teachers shall send progress reports to parents/guardians at regular intervals and shall encourage parents/ guardians to communicate any concerns to the teacher. In addition, the district shall send parents/guardians all notifications required by law.

*(cf. 5113 - Absences and Excuses)*  
*(cf. 5121 - Grades/Evaluation of Student Achievement)*  
*(cf. 5145.6 - Parental Notifications)*  
*(cf. 6146.1 - High School Graduation Requirements/Standards of Proficiency)*  
*(cf. 6146.5 - Elementary School Promotion/Standards of Proficiency)*  
*(cf. 6162.5 - Student Assessment)*

The Superintendent or designee shall ensure that appropriate means of communication are established whenever he/she learns that a parent/ guardian, for any reason, may not be able to understand written communications from school or oral communications made during conferences related to the student's program, assessment, progress or school activities.

As needed, the Superintendent or designee shall use interpreters who are fully competent in the specialized method of communication needed for effective communication with disabled parents/guardians.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 6174 - Education for English Language Learners)*

The Superintendent or designee shall establish a procedure whereby parents/guardians may request an interpreter and shall inform parents/guardians about this procedure.

BP 5124(b)

**COMMUNICATION WITH PARENTS/GUARDIANS (continued)***Legal Reference:*EDUCATION CODE*48985 Notices in language other than English**49067 Mandated regulations regarding student achievement**49069 Absolute right to access (parents' right of access to student records)**51216 Proficiency assessment; conference to further student's progress*GOVERNMENT CODE*11135 State-funded programs or activities*CODE OF REGULATIONS, TITLE 5*4308 Notices in primary language*UNITED STATES CODE, TITLE 29*794 Rehabilitation Act of 1973, Section 504*UNITED STATES CODE, TITLE 42*2000d et seq. Title VI, Civil Rights Act of 1964**12101 et seq. Americans With Disabilities Act*CODE OF FEDERAL REGULATIONS, TITLE 28*35.104 Definitions; auxiliary aids and services**35.130 General prohibitions against discrimination**35.160 Communications*CODE OF FEDERAL REGULATIONS, TITLE 34*104.4 Discrimination prohibited*

Policy  
adopted: January 20, 1998

**CULVER CITY UNIFIED SCHOOL DISTRICT**  
Culver City, California

